

Lesson and Fee Policy

Lessons at 'The Studio. Performing Arts Academy' are to be booked and paid for by the term, you will be invoiced on enrolment and there after at the beginning of every new term.

Private Classes

- If you miss your lesson time or are unable to make it you may re-schedule your lesson, however they must be completed within the term.
- If lessons are missed by the student without 24hours notice your lesson will be forfeited.
- If lessons are missed but notified outside 24 hours we will offer a make-up time during the term and if students cannot accommodate then the lesson will be forfeited. We will try our best to find a time for you, however they depend on what times are available for our teachers during the term.
- If you book a make-up lesson, this lesson cannot be cancelled and re-scheduled. If it is cancelled, unfortunately you will lose the lesson.
- If your teacher is absent we will contact you and cancel the lesson or a substitute teacher will be arranged. If we have to cancel the lesson you will not be charged. Lessons missed by a teacher will be made up or credited to your account. If a substitute teacher is arranged you will not receive a phone call, it will be considered lessons as usual.

Group Classes

Group Classes cannot be made-up due to student absence and lessons are booked and paid for by the term. If the teacher has to cancel the class it will be rescheduled if a suitable substitute teacher cannot be arranged. If the re-scheduled time is unsuitable you will be refunded for that particular lesson in that circumstance.

Payment Options

- All lesson payments are to be made in advance. Due to the fact that lessons are paid in advance, it is not possible to refund lesson fees for any unused appointments unless they are cancelled by the teacher.
- We accept; **Cash, Cheque or Direct Deposit**
- Bank Details: **Megan L Spiller BSB: 062692 Acc: 25632916**